

Pursuant to Article 161, paragraph (5), of the Law on Public Procurement (Official Gazette of the Republic of Macedonia, No. 136/2007), the Minister of Finance adopted

METHODOLOGY **for expressing the contract award criteria into points**

Article 1

This Methodology shall determine the expression of contract award criteria into points.

Article 2

The criterion for economically most advantageous tender shall be expressed in the manner providing for specific expression of all elements of this criterion for the purpose of evaluation of tenders depending on the subject-matter of the public contract and its technical features.

Article 3

Elements of the criterion economically most advantageous tender shall be expressed in points ranging from 1 to 100 and they shall be indicated by order, according to their relevance.

Total sum of points for all elements chosen by the contracting authority under the specific procurement shall be 100.

Each element chosen shall be directly related to the subject-matter of the public contract.

Article 4

Calculation of the points for the price element shall be made proportionally in relation to the lowest price, which shall receive maximum number of points intended for the price element.

The contracting authority shall use the following formula for calculation of point for the price element:

$$\text{Number of points} = \frac{\text{the lowest price (excluding VAT)} \cdot \text{max. number of points}}{\text{price (excluding VAT)}}$$

When calculating the price element, other formulas may be used, containing the elements referred to in the formula in paragraph 2 of this Article.

Article 5

Calculation of points for the quality features shall be made in a manner that points of the sub-elements of the quality features are added, which the contracting authority has determined in the tender documentation, and shall be objective and comparable.

Sub-elements of the quality features at contracts the subject-matter of which shall be procurement of consultant and intellectual services may be the following: the approach and the methodology for fulfilling the terms of reference, the qualifications and the experience of the key staff to be included in the realisation of the project and other important sub-elements the contracting authority has envisaged in the technical proposal.

Article 6

Calculation of points of technical and functional features, environmental features, operating costs, cost-effectiveness, post-sale services and technical support, delivery time or execution and other important elements for evaluation of tenders shall be made in such a manner that the tender offering the most advantageous conditions for the respective

element shall receive the highest number of points and other tenders shall receive smaller number of points, according to the offered conditions and features.

Article 7

In case the contract award criterion is the lowest price, the contracting authority shall rank the tenders according to the prices offered. The most advantageous tender shall be the one with the lowest price.

Article 8

The Methodology for Expressing Criteria into Points („Official Gazette of the Republic of Macedonia“ no.10/05) shall cease to be effective after this Methodology comes into force.

Article 9

This Methodology shall enter into force on the following day it is published in the Official Gazette of the Republic of Macedonia.

No. 23-13445/1
March 25, 2008
Skopje

MINISTER
Trajko Slaveski PhD
(in his own hand)